

**MONTROSE CITY COUNCIL MEETING  
APPROVED MINUTES –November 8th 2022**

On **November 8<sup>TH</sup>, 2022**, the Montrose City Council Meeting took place at the Community Center. Mayor Justin Hagemann called the meeting to order at 6:02pm. *The Pledge of Allegiance* was recited. **Roll Call:** Council members: Painter, Hanisch, Vogel and Binder were present. City residents present. Quorum present. Rules of Decorum stated by Hagemann.

Action 22-082

Moved by council Binder, seconded by council Hanisch for approval of Agenda. **Roll Call:** All favored no opposition. Motion carried.

Action 22-083

Moved by council Hanisch, seconded by council Vogel for approval of the October 11th meeting minutes. **Roll Call:** All favored no opposition. Motion carried.

**SPECIAL TOPICS:**

Resident Bellin requested that the empty lot located north of Binder Enterprises is being used for storage of pallets. The council said they would look into this. Bellin also requested that a Camper is being parked in an alleyway at address 404 S Church Ave. The council acknowledged this concern and is in the process of updating the City's Parking Ordinances as these concerns are being addressed throughout the city.

Resident Wallenkamp is inquiring on address 409 S Church Ave to see what her options are for building eligibilities on this property as well as possible commercial use of the shed. Residents are responsible for re-platting their parcels to add lots if they desire. This is done outside of city interest with an engineer and a land surveyor. Changes are then communicated with McCook county to update parcel numbers and lot sizes. FEMA Risk Maps were also discussed for the upcoming 2023 map changes. Building permits still have to be approved by the city's planning/zoning committee and any switches from residential to commercial zoning would also have to be approved by the city's planning/zoning committee.

**OLD BUSINESS:**

Montrose School District is repaving their parking lot that includes a city alleyway that is located in a city right-of-way. The council and mayor are pleased with this improvement as it should improve the city's water drainage routes.

Tree Grant pending approval from state, and the council discussed the types of trees that they wanted to order/plant in the spring of 2023. This includes: Maples, Linden, Bur Oak, Redbud and Willow trees. These will be ordered from Nursery Wholesalers in early 2023 due to supply shortages. The city will need volunteers to help plant these trees in the spring.

Action 22-084

Moved by council Hanisch, seconded by council Binder for approval for the finance officer to pre-order 10-16 bare bulb root trees from Nursery Wholesalers when the Tree Grant is officially approved, and to also order water sacks for tree trunks from the conservation district for the new trees. **Roll Call:** All favored no opposition. Motion carried.

Water Main caps are being made by Ryan's repair for our streets. Council Hanisch and resident Lounsbery are working on this.

Action 22-085

Moved by council Hanisch, seconded by council Binder for approval of the Job advertising to continue with Indeed.com and the finance officer will put an ad in the Argus Leader Online only in 2 weeks. The city is receiving applicants and conducting interviews currently.

**NEW BUSINESS:**

Sheriff Report Reviewed.

Action 22-086

Moved by council Hanisch, seconded by council Vogel for the review and approval of Resolution Decorum Policy 2022-005 with updates to mayor and finance officer signatures. **Roll Call:** All favored no opposition. Motion carried.

Action 22-087

Moved by council Hanisch, seconded by council Painter for approval of the new Special Event / Alcoholic License Application Document that will be used for special events that are held within city limits. The fee for special events is \$20.00. **Roll Call:** All favored no opposition. Motion carried.

Action 22-088

Moved by council Hanisch, seconded by council Painter for approval of Resolution 2022-006 Rates, Fees and Fines for the addition of the special event fee of \$20.00 per event held within city limits. **Roll Call:** All favored no opposition. Motion carried.

Multiple resident complaints of parking violations against city Ordinances – Visibility/safety concerns near Kluckholm and 2nd Street. Council Binder will address issues on the south side of town. The amendment of Parking Ordinance 2022-002 is being updated.

Action 22-089

Moved by council Hanisch, seconded by council Painter for approval of Budget Supplemental Appropriations Ordinance 2022-003 for budget compliance for the year 2022. **Roll Call:** All favored no opposition. Motion carried.

Action 22-090

Moved by council Hanisch, seconded by council Binder for approval of Contingency Transfer to cover expenses in compliance with 2022 Budget. **Roll Call:** All favored no opposition. Motion carried.

**DEPARTMENT REPORTS**

Council Hanisch and resident Lounsbury are finishing up on winterizing the pool.

Resident Lounsbury previous inquiry about water/sewer hookups in South Camp sites. The council discussed benefits vs. costs and discussed the location issues and too many seasonal camp spot concerns. The city council does not want to explore the water/sewer hookups in the camp sites on the south side of town at this time.

Sewer System compliance – Discharge of sewer system will be done by mayor Hagemann and the city’s certified operator in November.

Council pay comparisons were done with other municipalities based on population and it was found that the City of Montrose council pay is considerably less than other comparable cities. A proposal from FO on pay raises for city council members was provided and would take effect in January 2023. A contingency fund motion for the 2023 budget year will be done due to the rate increase for budget compliance.

Action 22-091

Moved by council Painter, seconded by council Vogel for approval of city council member pay rate increase. New rate for City Mayor per meeting is \$300. New rate for City Council Members is \$150 per meeting. No change in rate of pay for regular vs. special council meetings. **Roll Call:** All favored no opposition. Motion carried.

Finance officer Siemonsma reports that the ODELL fund is available for fund use for parks and rec needs for 2023. The council discussed a walking path near the campground among other ideas that will be further explored over the winter months.

Action 22-092

Moved by council Hanisch, seconded by council Vogel for approval of having an Amazon Prime membership to save on shipping costs for department supplies. **Roll Call:** All favored no opposition. Motion carried.

**NOVEMBER VOUCHERS:**

<b>PAID Between Meetings</b>				
29410e	Federal Tax Payment	10/28/22	\$532.53	Payroll Taxes
29617e	Federal Tax Payment	11/8/22	\$506.50	Payroll Taxes
29411e	SD DOR	11/3/22	\$242.68	Garbage Tax payment for October 2022
<b>PAID at Council Meeting</b>				
29606	A&B BUSINESS	11/8/22	\$233.27	IT Agreement/Copier Contract for October
29610	ADDY DISPOSAL	11/8/22	\$3,182.30	Monthly Garbage Fee
29602	BANYON DATA SYSTEMS	11/8/22	\$1,680.00	Annual Accounting Software Support
	CENTRAL FARMERS COOP	11/8/22	\$0.00	CREDIT (10.13)
29595	CITY OF HUMBOLT	11/8/22	\$772.67	Mosquito Spraying for Summer of 2022
29600	CITY OF MONTROSE	11/8/22	\$31.15	Monthly UB Bill
29604	CITY OF SIOUX FALLS	11/8/22	\$43.50	BacT Water Sampling Fees
29612	DSG	11/8/22	\$1,253.08	New Resident Water Line Tapping
29613	GENE STRUCK	11/8/22	\$125.00	2022 Grass Seed for Baseball Field
29597	GOLDEN WEST	11/8/22	\$125.78	Monthly Office Phone Bill
29605	KINGBROOK RURAL WATER	11/8/22	\$3,525.90	Monthly Water Purchase
29598	KW ELECTRIC	11/8/22	\$502.98	Baseball/Softball Repairs (Parks/Rec)
29611	MCCOOK CO. AUDITOR	11/8/22	\$1,408.34	Sheriff Fee for November

29608	MENARDS	11/8/22	\$479.54	Pool Repair Parts - Water Dept. Parts
29599	MIDAMERICAN ENERGY	11/8/22	\$53.73	Heat Bill for October Usage
29596	MONTROSE GAS PLUS	11/8/22	\$395.12	Diesel Fuel Charge; Fuel; Office Trash Bags
29601	NEW CENTURY PRESS	11/8/22	\$423.86	Publishing for Oct. Mtg. Minutes/ORD/Resolution
29603	PERSONNEL CONCEPTS	11/8/22	\$25.90	SD Federal Labor Law Posters
29615	SDML	11/8/22	\$605.32	2023 Municipal Membership Dues
29593	SD RETIREMENT SYSTEM	11/8/22	\$415.40	Retirement Reporting for October - Monthly
29607	SOUTHEASTERN ELECTRIC COOP	11/8/22	\$2,274.96	Electric Bill - for October Usage
29609	THE SECURITY STATE BANK	11/8/22	\$383.39	Water Sample Ship; MCI Nov Bill; Amazon OFC
29614	TWEDT CONSTRUCTION	11/8/22	\$79,289.70	NorthWest of Town - Street Repair
29594	ZAPP HARDWARE	11/8/22	\$14.99	Office Toilet Parts
	TOTAL PAID:		\$97,995.06	

**Pay-roll**

	Finance Officer		\$3,461.54	2 pay periods - October 2022
	City Council Members		\$1,550.00	Quarterly Payment - October
	Seasonal Mowers		\$344.37	2 pay periods - October 2022
	Office Admin		\$660.00	2 payperiods - October 2022
	Certified Operator Temp.		\$100.00	Monthly Salary - October 2022
	TOTAL SALARIES:		\$6,115.91	
	<b>GRAND TOTAL:</b>		<b>\$104,110.97</b>	

Action 22-093

Moved by council Vogel, seconded by council Hanisch for approval of bills paid between meetings and bills paid at council meeting. **Roll Call:** All favored no opposition. Motion carried.

Hearing of those present: None.

Action 22-094

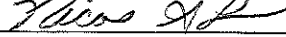
Moved by council Vogel, seconded by council Binder to enter into Executive Session at 8:07pm. **Roll Call:** All favored no opposition. Motion carried.

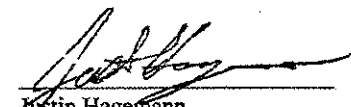
Action 22-095

Moved by council Binder, seconded by council Painter to Exit Executive Session at 9:02pm. **Roll Call:** All favored no opposition. Motion carried.

Action 22-096

Moved by council Hanisch, seconded by council Vogel to **Adjourn** at 9:03pm. **Roll Call:** All favored no opposition. Motion carried.

Attest:   
 Nicole Siemonsma  
 Finance Officer

  
 Justin Hagemann  
 Mayor  
 Justin Hagemann  
 City Mayor

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