

**MONTROSE CITY COUNCIL MEETING
APPROVED MINUTES –JULY 11th, 2023**

On **July 11th, 2023**, the Montrose City Council Meeting took place at the Community Center. *The Pledge of Allegiance* was recited. Mayor Susan Painter called the meeting to order at 6:05pm. **Roll Call:** Council members: Binder, Hanisch and Vogel were present. Finance Officer Siemonsma present. Guests Sean from SECOG was present. City residents present. Quorum present. Rules of Decorum stated by Painter.

Action 23-126

Moved by council Hanisch, seconded by council Vogel for approval of Agenda. **Roll Call:** All favored no opposition. Motion carried.

Action 23-127

Moved by council Hanisch, seconded by council Vogel for approval of the June 13th meeting minutes. **Roll Call:** All favored no opposition. Motion carried.

SPECIAL TOPICS:

My Place Special Event question from Ray was removed from Agenda.

Pool Managers were unable to attend this meeting, pool discussions were tabled until next month's council meeting.

Sean Hegyi from SECOG was present to discuss the proposed animal kennel ordinance revisions. The new ordinance details needs such as: health regulations, fencing regulations, permit fees, city inspections, transparency of construction site plans for kennel buildings and land layout with city council members, and commercial zoning regulations. Hegyi will present a final draft for the kennel ordinance revision to the FO and ordinance approval will begin in August's meeting.

Resident Fockler was present to discuss music festival plans. He asked to put up a pole to hang a banner for advertising. He asked to create permanent trails in the campground areas that he said he would maintain. Fockler asked about planting seed at no cost to the city in the field to the east of CFC.

Courtney Hernandez was not present at the council meeting.

OLD BUSINESS:

Action 23-128

Moved by council Hanisch, seconded by council Binder, for approval of Resolution #2023-002 Lot 3 of C.F. Addition Survey for parcel #19.35.270305. **Roll Call:** All favored no opposition. Motion carried.

Twedt construction will begin construction soon on Montrose streets.

Summer punch list items discussed regarding plans for softball restrooms; 4 doors and 1 window replacement, baseball building plumbing and restrooms, score board installation ideas and resources and damper with timer switch needs to be installed in the office bar building. Interstate sign being made and will be ready for install by next month's council meeting.

Action 23-129

Moved by council Vogel, seconded by council Hanisch, for approval to have sign design make a new campground sign-double sided pending fade resistant color choice, and pool picture replacing water raft picture in the amount of: \$751.10. **Roll Call:** All favored no opposition. Motion carried.

DGR sewer project updates will take place in August's meeting.

Action 23-130

Moved by council Binder, seconded by council Hanisch, for Justin Scheff to be appointed as a city council member for a 1-year term, acting in Ward 2. **Roll Call:** All favored no opposition. Motion carried.

Council gave permission to FO to advertise on properties that are high traffic areas for the open maintenance position, pending permission from property owners.

NEW BUSINESS:

Monthly Sherriff report reviewed by council.

Mayor Painter has appointed Alex Binder as council president and Nick Vogel as council vice president for a 1-year term.

Notice to property owner Gordon: Elder Street lot for diseased vegetation spreading to adjoining property.

Sinkhole located on 207 N 1st Ave in the alleyway south of property was filled by the FO.

Notice to resident Ball to be given out by certified mail regarding their at large dog and destruction of city property.

The open garbage receptacles on main street have been taken away as there is no maintenance personnel to maintain the trash.

Action 23-131

Moved by council Hanisch, seconded by council Vogel, for approval to increase the Finance Officers wage to \$53,000 annually effective immediately. **Roll Call:** All favored no opposition. Motion carried.

Action 23-132

Moved by council Hanisch, seconded by council Binder for approval of the 1st reading of Budget Supplement ORD #2023-002. **Roll Call:** All favored no opposition. Motion carried.

2024 Budget reviewed and discussed by council. 1st Reading of Budget Ordinance will be presented in the August council meeting.

DEPARTMENT REPORTS

Council Hanisch discussed the need for the baby pool pump house improvements that need to be done. Budget supplement ordinance allows these much needed improvements to happen this year.

Lift station generator maintenance will be coming at next month's council meeting.

The council agrees to pay the previous maintenance tech the remainder of his vacation pay of 4.5 days as he had used 5.5 days of vacation during his 59 days of employment with the city. The FO will communicate this with the city attorney.

FO update on property 105 W Kluckholm as the minimum UB bill will start on this property in August of 2023.

Porta Potty rentals at the baseball field will end August 18th as summer youth sports has come to an end.

End of month bank account balances reviewed by council.

JULY VOUCHERS:

PAID Between Meetings

29940e	FEDERAL TAX PAYMENT	6/23/23	\$950.61	Payroll Taxes
29441e	FEDERAL TAX PAYMENT	7/5/23	\$1,642.56	Payroll Taxes
29883	A1 PORTA PROS, INC.	6/20/23	\$319.50	Rentals from June 20th-July 18th
29892	DARYL SIEVERDING	7/5/23	\$100.00	Mosquito Spraying for City
29893	DUST-TEX SERVICE	7/5/23	\$143.36	Soap Refills for departments
29894	MENARDS	7/5/23	\$970.72	Paint SD; Greeter Window; Pool needs
29897	ROTO ROOTER SF	7/5/23	\$921.23	Sew Main Jetting for blockage
29443e	SD DLR	7/7/23	\$60.90	Quarterly Payment-Paid in July
29442e	SD DOR	7/7/23	\$236.50	Garbage Tax Reporting for June 2023
29898	SD RETIREMENT SYSTEM	7/5/23	\$313.41	June Reporting
9895	THE SECURITY STATE BANK	7/5/23	\$2,091.98	Campground supplies; Pool supplies; FO School cost; City office supplies; MCI Monthly bill
29896	US BANK TRUST NA	7/5/23	\$11,703.04	DW#1 and CW#2 Loans

PAID at Council Meeting

29900	A&B BUSINESS	7/11/23	\$235.48	Monthly IT Service; Printer Contract
29901	A1 PORTA PROS, INC.	7/11/23	\$319.50	Baseball Field Rentals July 19th-August 18th
29902	ACE HARDWARE	7/11/23	\$2.19	Key Rings for FO
29903	ADDY DISPOSAL	7/11/23	\$3,571.01	Monthly Garbage Fee
29904	BENDERS SEWER & DRAIN	7/11/23	\$1,717.50	Sewer Pump Blockage Cleaning
29905	CFC	7/11/23	\$54.40	Diesel Fuel for Generator
29906	CITY OF MONTROSE	7/11/23	\$872.05	Monthly UB Bill
29907	CLIFF HALLEM	7/11/23	\$100.00	2hrs of Labor for Greeter Window
29929	DELL RAPIDS LAW FIRM	7/11/23	\$160.00	Legal Fees
29908	ELIZABETH SECHSER	7/11/23	\$91.91	Walmart Reimbursement for Pool Concessions
29909	FREMAR, LLC	7/11/23	\$255.00	Agridex Mosquito Spraying
29910	GOLDEN WEST	7/11/23	\$203.93	Monthly Office/Pool Phone Bill

29926	HAWKINS, INC.	7/11/23	\$6,745.15	Pool Chemicals for 2023 so far
29911	HYDROTECH SERVICE	7/11/23	\$663.00	Lift Station Pumps Clean-pump blockage
29912	KINGBROOK RURAL WATER	7/11/23	\$6,498.36	Monthly Water Purchase-Usage
29913	MC&R POOLS	7/11/23	\$3,181.10	Pool repairs; Chemical Monitor replacement
29914	MCCOOK CO. AUDITOR	7/11/23	\$1,408.34	Sheriff Fee for July
29915	MICHAELS FENCE	7/11/23	\$2,275.00	Pool fence repair/gate (Insurance claim)
29916	MIDAMERICAN ENERGY	7/11/23	\$21.23	Bill for June Usage
29917	MONTROSE GAS PLUS	7/11/23	\$1,514.36	Pool Concessions; fuel costs
29918	NEW CENTURY PRESS	7/11/23	\$181.91	June Meeting Minutes
29927	REYNOLDS, BENJAMIN	7/11/23	\$77.64	Resident moved; UB deposits
29920	SALEM LUMBER COMPANY	7/11/23	\$66.96	Gutter Apron for ball field
29919	SD PUBLIC HEALTH LAB	7/11/23	\$15.00	BacT Water Sample Fees
29928	SD 811 - ONE CALL	7/11/23	\$136.50	Locates for Golden West
29921	SOUTHEASTERN ELECTRIC COOP	7/11/23	\$3,888.33	Electric Bill - for June Usage
29922	STURDEVANTS AUTO PARTS	7/11/23	\$40.79	Broom purchase for Shop
29923	TELEPHONE SYSTEMS & SERVICE	7/11/23	\$222.50	Replaced POE Power Supply-Onsite
29924	WENDY BENSON	7/11/23	\$100.00	3hrs Labor for Greeter Window; Air nails
29925	ZAPP HARDWARE	7/11/23	\$23.92	Pool AC
	TOTAL PAID:		\$54,096.87	

Pay-roll

	Finance Officer		\$3,461.54	2 pay periods - June 2023
	City Council Members		\$0.00	Quarterly Payment-Paid in July
	Seasonal Mowers		\$498.94	2 pay periods - June 2023
	Pool Staff		\$2,890.47	2 pay periods - June 2023
	Office Admin		\$654.50	2 payperiods - June 2023
	Certified Operator Temp.		\$100.00	Monthly June 2023
	Maintenance Technician		\$1,806.70	1 pay period - June 2023
	TOTAL SALARIES:		\$9,412.15	
	GRAND TOTAL:		\$61,702.32	


Action 23-133

Moved by council Hanisch, seconded by council Scheff for approval of bills paid between meetings and bills paid at council meeting with the EXCEPTION of the Salem Lumber Company as the FO needs to verify details on that payment. **Roll Call:** All favored no opposition. Motion carried.

Hearing of those present: Resident Brookes discussed damages to residential yards from Golden west project. FO will present Brookes with construction planning packet and a contact number for this issue. Brookes also mentioned 811 locates bill needs to be presented to Golden West for reimbursement for fiber optic project. FO will check into this.

Action 23-134

Moved by council Hanisch, seconded by council Binder to **Adjourn** at 9:05pm. **Roll Call:** All favored no opposition. Motion carried.

Attest: 
 Nicole Siemonsma
 Finance Officer


 Susan Painter
 City Mayor or Council President

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**PUBLIC NOTICE
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COUNCIL MEETING
UN-APPROVED MINUTES
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Printer's Affidavit of Publication

AFFIDAVIT OF PUBLICATION

STATE OF SOUTH DAKOTA)

)SS

COUNTY OF McCOOK)

TROY SCHWANS of said County and State, being first duly sworn on his oath, says THE SPECIAL is a weekly newspaper of general circulation, printed and published in Salem, McCook County and State of South Dakota, and has been such newspaper during the times hereinafter mentioned; that the said newspaper is a legal newspaper, that it has a bonafide circulation of more than 200 copies weekly, that it has been published within said County of McCook for more than fifty-two successive weeks prior to the publication of the notice hereinafter mentioned and has been printed during said period and at the present time, in whole in an office maintained at said place of publication; and that I, the undersigned, am publisher or employee of said newspaper, in charge of the advertising department thereof, and have personal knowledge of all facts in this affidavit;

that the advertisement headed.....
Montrose City Council
Unapproved Minutes
7-11-23

a printed copy of which is hereto attached, was printed and published in the newspaper for . . . weeks; that said notice was published in the issues of said paper on the dates as follows, to wit:

The first publication being made on *7/20, 2023*
 the second publication on20
 the third publication on20
 the fourth publication on20
 the fifth publication on20
 the sixth publication on20
 and the last publication on20

that \$ *111.11* . . . being the full amount of the fees for publication of the annexed notice; insures solely to the benefit of the publisher of the said newspaper; that no agreement or understanding for a division thereof has been made with any person; and that no part thereof has been agreed to be paid to any person whomsoever.

Subscribed and sworn to before me this. *2nd*
 day of. *August*20 *23*
Luann McKillop
 Notary Public, *McCook* County
 My commission expires. *2-16-24*

